

BID OPENING: December 9, 2008

BIDS SHALL BE PUBLICLY OPENED AT 11:00 A.M., PREVAILING WASHINGTON, D.C. TIME.

ANY QUESTIONS BEFORE AWARD CONCERNING THESE SPECIFICATIONS 202-512-1164. AFTER AWARD, REFER ALL QUESTIONS TO YOUR CONTRACT ADMINISTRATOR WHOSE NAME APPEARS IN THE UPPER PORTION OF THE PURCHASE ORDER. (202) 512-1164. NO COLLECT CALLS.

FACSIMILE BID SPECIFICATIONS

U.S. Government Printing Office (GPO)
Washington, D.C.

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. 8-02)).

PRODUCT: Scanning to PDF.

NOTE: Information is Sensitive – Non Public. Warning: The production and storage of these documents require the greatest possible care in handling to insure against any copies (or any information therein) from reaching unauthorized persons.

SECURITY OF DATA: The contractor shall not release, or sell, to any person any technical or other data received from the Government under the contract; nor shall the contractor use the data for any purpose other than that for which it was provided to the contractor under the terms of the contract.

TITLE: NRC-OGS Binder Project

QUANTITY: One CD-ROM set for each of 94 binders.

TRIM SIZE: Pages in binders to be scanned 8-1/2 x 11" with tab dividers at 9 x 11". CD-ROM: standard 120 mm.

GOVERNMENT TO FURNISH:

Ninety-four binders. Binders will be provided at a rate of five binders per week for nineteen weeks. Binders are 1", 2", and 3", containing approximately 250 to 1000 single and double sided pages plus tabs.

One reproduction proof, Form 905 (R. 6/03) with labeling and marking specifications.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

- Contractor MUST remove text pages from binders prior to scanning.
- Contractor to create one Compact Disc set per binder.
- All pages (including tabs) in binders must be scanned to a black and white, searchable PDF. PDFs must be at print quality.
- Each chapter or section break must be a separate searchable PDF file.
- Upon opening, each PDF file must have the magnification set to "Fit in Window"

- The PDF files must be an exact representation of the source document, with no missing or misaligned text or other publication elements (e.g., graphic, photos, etc.). Fonts must be embedded in the PDF's.
- All pages that are stapled prior to scanning MUST be re-stapled (1 staple upper left hand corner); all pages that are in protected sleeves MUST be placed back in the sleeve prior to pages being placed back into binder. All pages MUST be placed back into the binder in-order of receipt.

DISC TESTING: The Government will test the first set of five CD-ROM replicates for compliance to the Specifications of this contract. Contractor is cautioned not to proceed with the replications until Government approval of the check disc(s) is received.

Submit check discs together with the 5 binders to the : USNRC, Dist. Services, O-P1-37, 11555 Rockville Pike, MD 20852 Attn: Barbara H. Blount (301) 415-0535.

Check disc will be withheld not more than 5 workdays from receipt in the department to when they are made available for pickup at the department.

PRINTING: Label disc with the set of PDF files on the disc. Each disc must be clearly labeled and identified. Both the disc and the jewel case must be labeled with "Print quality PDF" and must also include the binder title and date.

PACKING: Packaging will be ordered as follows:

Package in single or multiple disc jewel box cases (hinged, hard-clear plastic compartments with special holding features specific to CD-ROM, as required), one jewel box per binder. Discs must be placed and held inside the jewel box so as not to be damaged while in transit.

LABELING AND MARKING (package and/or container label): Reproduce shipping container label from furnished repro, fill in appropriate blanks and attach to shipping containers.

DISTRIBUTION: Ship f.o.b. destination.

Deliver the CD-ROMs along with the furnished binders to: USNRC, Dist. Services, O-P1-37, 11555 Rockville Pike, MD 20852 Attn: Barbara H. Blount (301) 415-0535.

All expenses incidental to returning materials and submitting check discs must be borne by the contractor.

SCHEDULE: Furnished material (the first 5 binders) will be available for pick up at the U.S. Government Printing Office, 27 G St., NW, Washington, D.C. 20401, on December 9, 2008. All other binders will be available for pick up from USNRC, Dist. Services, O-P1-37, 11555 Rockville Pike, MD 20852 Attn: Barbara H. Blount (301) 415-0535.

Finished CD-ROMs, along with the binders, are to be delivered when completed. The next 5 binders will be furnished at that time.

Deliver CD-ROMs within 10 workdays of notification of availability of furnished material.

Delivery to be completed by May 8, 2009.

Toll Free WATS lines to the GPO are available to successful bidders to report information regarding compliance with schedule requirements under "SCHEDULE". The toll free number is 1-800-424-9470 or 9471 and for calls originating in the Washington, D.C. area, (202) 512-0516 or 0517. Personnel answering these calls will be unable to respond to questions of a technical nature. These calls cannot be transferred to other telephones in GPO.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 1,000 copies. The price for

additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

SUBMIT BIDS TO: U.S. Government Printing Office, Bid Section (PPSB), 36 H Street NW, Room C-161, Washington, D.C. 20404. **FACSIMILE BIDS** are permitted. Submit **TWO** copies of each facsimile bid to FAX No. 202-512-1782, one bid per facsimile. Refer to Solicitation Provisions in GPO Contract Terms (GPO Publication 310.2), Page 1, Paragraph 6.

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <http://www.gpo.gov/printforms/pdf/contractdisputes.pdf>. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.